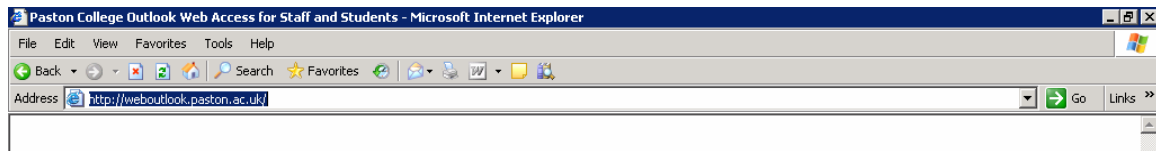


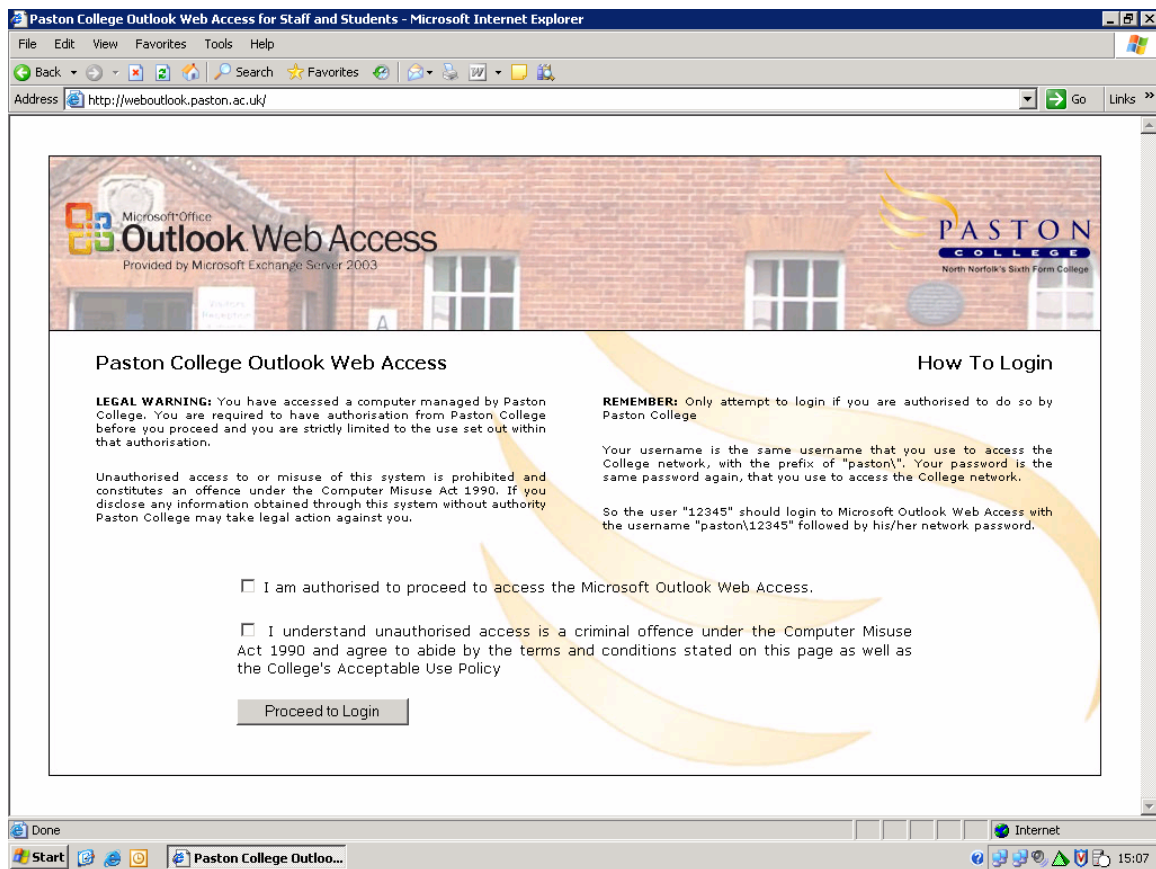
# College E-Mail

It is possible to access your college from anywhere in the world with an internet connection.

To access your E-Mail you'll need to visit [weboutlook.paston.ac.uk](http://weboutlook.paston.ac.uk)



This will then load the welcome screen.



You will need to read and accept the information on the screen, by ticking the boxes and proceeding to login.



In the login window you will need to enter paston\username then your password, so the username 12345 would become paston\12345.

Once you have finished, closing the window will log you out.

You are responsible for keeping your username and password secure in line with the colleges Acceptable User Policy.